



INVESTORS RELATIONS POLICY

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1. Introduction

As a listed company, National Bank of Pakistan (“NBP” and/or “the Bank”) is committed to fulfilling its obligations of providing timely, factual, accurate, transparent, consistent, and credible material information in compliance with the applicable legal requirements of the Listed Companies (Code of Corporate Governance) Regulations, 2019 (“Regulations”), the Pakistan Stock Exchange (“PSX”), etc. encompassing its operations, financial position and performance as well as its future prospects.

This policy aims to present the Bank’s financial performance in a transparent and accurate manner for informed decision making by existing and potential investors, and to safeguard shareholders’ rights and interests.

1.1 Maintenance & Distribution

- i) **Periodic Review & Update:** The Financial Control Group (“FCG”) and Secretary Board of Directors (“SBOD”) are jointly responsible for periodically reviewing and updating the policy every three years or as and when required to align it with the Bank’s strategy and internal/external dynamics. If no changes are necessary, a “No Change Note” shall be placed before the Board of Directors (“Board”).
- ii) **Regulatory Instructions:** The regulatory instructions, issued from time to time will become part of this policy without referring the said amendment in policy to the approving authority subject to review by Compliance Group.
- iii) **Confidentiality:** This Policy is for internal use of the Bank only. In the event, all or part of this Policy, including previous versions, need to be released externally, requests will be submitted to the FCG & SBOD.
- iv) **Availability and Dissemination of the Policy:** This Policy for all NBP Staff and will be uploaded at the Bank’s intranet.

1.2 Responsibility for Implementation

The Policy shall become applicable immediately upon approval. It is a Bank level policy and all Bank personnel are required to implement this Policy within their respective spheres of responsibility.

2. Scope & Objectives

This Policy covers the dissemination of information related to the financial performance of the Bank intended for the Bank’s existing and potential shareholders as per regulatory requirements including but not limited to SECP, PSX, etc. The objectives of this Policy are to ensure:

- I. the timely and accurate disclosure of required information on the financial performance of the Bank as well as price sensitive information that may have a significant impact on the share price of the Bank (hereinafter interchangeably referred to as “material information”);
- II. that shareholders’ relevant grievances are addressed efficiently. The audience under this Policy, related to the above, mainly includes regulatory bodies, NBP shareholders, financial analysts, fund managers, credit rating agencies, etc.

3. General Principles

This Policy shall function in both proactive and interactive manners in line with the Bank’s commitment that:

- the Bank will report its financial results and material information to its shareholders, regulators, PSX and other stakeholders as required under applicable laws in a timely manner;

- information shall be factual, unbiased, clear and comprehensive;
- information disseminated on behalf of the Board of Directors will be subject to the prior concurrence of Compliance Group and Legal Division.

4. Information Commitments

The Bank will make efforts to ensure that all material information concerning the Bank is made as freely and widely available as possible as per following features:

Transparency: All material information will be released and made freely available in an unbiased and balanced manner, whether it is favourable or not for the Bank;

Consistency: Stakeholders will generally receive the same information. However, the presentation mode and formats may vary depending on the audience and forum;

Accuracy: The information shall be accurate and complete at the time it is released, and any material errors will be corrected and clarified immediately;

Timeliness: As a general principle, unless there exist legitimate reason(s) to withhold the same, material information will be communicated without delay once the Bank becomes aware;

5. Designated Officials

The following officials may provide information, briefings, or clarifications for the purpose of this Policy:

- President & CEO:** Any matter related to Investor Relations;
- The Company Secretary:** BoD/CEO related matters and dissemination of information related to financial performance and material information (e.g., general meetings, shareholders' matters, SECP, PSX, etc.);
- The Chief Financial Officer:** Financial performance of the Bank, analyst briefings, etc.;
- Head of Investors Relations:** Analyst/shareholders queries related to financial performance and position of the Bank with concurrence of the CFO;
- Any other person specifically authorised by the President/CEO.

6. Accidental Disclosures

In the event of accidental disclosure of confidential information, the situation will be addressed in line with the Bank's chain of authority and responsibility, and the Bank's Global Confidentiality Policy. If deemed necessary, an appropriate announcement will be made to this effect as soon as practicably possible.

7. Coordination, Reports and Events

7.1 Investors Coordination

Investor Relations at Financial Control Group will coordinate with the shareholders/analysts on queries related to the financial performance of the Bank.

7.2 Financial Reports

Financial Reports will be issued to the PSX and also uploaded on the Bank's website soon after approval. Printed copies will be delivered only to the shareholders who request to receive a hard copy of the Annual Report.

7.3 General Meeting

Notice of a General Meeting will be announced in compliance with applicable regulatory requirements. The Bank will endeavour to provide shareholders with relevant information, which may include responses delivered subsequent to a General Meeting.

7.4 Corporate Briefings

Corporate briefings will normally be held within thirty (30) days of holding the AGM on the basis of Annual Financial Statements and will be held at premises easily accessible to stakeholders. Facility may also be provided to participate through electronic means.

7.5 Meetings and Discussions with Analysts

Meetings with analysts, fund managers, rating agencies, etc. will be conducted by an authorised official. In addition, conferences and seminars may also be attended to engage with fund managers and analysts.

7.6 Correspondence

Investors may send their queries to investor.relations@nbp.com.pk

----- This Marks the End of the Policy -----